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November 20, 2003

The Honorable William D. Quarles
United States District Court for
the District of Maryland
101 W. Lombard Street
Baltimore, Maryland 21201

Re: Newsome, *et al.* v. Up-To-Date Laundry, Inc.
Civil Action No. 01-2257 (WDQ)

Dear Judge Quarles:

I am, as directed by your letter of November 17, 2003, filing, as attachments to this letter, copies of the following documents:

- The June 20, 2001 Settlement Agreement between Up-To-Date Laundry, Inc. and Unite, which incorporates a handwritten summary of key terms of the Collective Bargaining Agreement; and
- The formal Collective Bargaining Agreement between Up-To-Date Laundry, Inc. and Unite, incorporating these terms.

Please feel free to contact me if you have any questions regarding the enclosures or if you need further information.

Very truly yours,

Jeanne M. Phelan

JMP:lsm
Enclosure

cc: Philip P. Simon, Esquire (w/enclosure)
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